

MT. SHERMAN WATER ASSOCIATION

P.O. BOX 356

JASPER, AR 72641

BOARD OF DIRECTOR'S MEETING

MONDAY JULY 14, 2014

5:30 P.M.

Dear Directors:

Enclosed please find the transaction report, board minutes and director's report for the month of June 2014.

If you have questions before the meeting please feel free to give me a call.

Thank You,



Karen Edgmon

Financial Officer

Mt. Sherman Water Association

Check #	Payee	Service	Amount
	Bank/Ozarks	transfer to Meter Act.	75.00
4829	MSVFD	Fire Dept. Fees	577.97(May)
4831	MSVFD	Fire Dept. Fees	568.33 (April)
4838	Buffalo River Ranch	mowing	125.00
4844	River Valley Winwater	maintenance sup	2594.82
4845	Ozark Mtn. Regional	water service	6059.53
4846	Odie Watts	reimburse secretary	100.00 (May & June)
4847	Buffalo River Ranch	mowing	125.00
4849	Karen Edgmon	fire dept. fees	50.00
4850	DF& A	sales Tax	822.00
4851	Leslie Daniels	contract labor	200.00
4852	Leslie Daniels	maintenance	175.00
4853	Karen Edgmon	contract labor	981.50
4854	Karen Edgmon	rent	75.00
4855	Jimmie Beets	mowing	20.00
4858	Ivan Reynolds	contract labor	1100.00
4859	Ivan Reynolds	maintenance	75.00



BANK of the OZARKS®

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OZ 02 RETURN SERVICE REQUESTED
MT SHERMAN WATER ASSOCIATION
GENERAL ACCOUNT
P O BOX 356
eqx4i JASPER AR 72641
04981

06/30/14

0000048454



28
*** CHECKING *** INT CHKG-STATE & PS
PREVIOUS STATEMENT BALANCE AS OF 05/31/14
PLUS 13 DEPOSITS AND OTHER CREDITS
LESS 22 CHECKS AND OTHER DEBITS
CURRENT STATEMENT BALANCE AS OF 06/30/14
NUMBER OF DAYS IN THIS STATEMENT PERIOD 30

CYCLE-009
BEGINNING RATE 0.05000
ACCOUNT NUMBER 0000048454

30,449.28
14,342.60
14,047.17
30,744.71

*** CHECK TRANSACTIONS ***

SERIAL	DATE	AMOUNT	SERIAL	DATE	AMOUNT
4829*	06/09	75.00	4850	06/23	822.00
4831*	06/20	577.97	4851	06/20	200.00
4838*	06/20	568.33	4852	06/19	175.00
4844*	06/03	125.00	4853	06/16	981.50
4845	06/06	2,594.82	4854	06/16	75.00
4846	06/03	6,059.53	4855	06/20	20.00
4847	06/06	100.00	4858*	06/26	1,100.00
4846	06/25	125.00	4859*	06/26	75.00
4849*	06/16	50.00			

*** CHECKING ACCOUNT TRANSACTIONS ***

DATE	DESCRIPTION	DEBITS	CREDITS
06/03	DEPOSIT		75.00
06/03	DEPOSIT		260.00
06/03	DEPOSIT		1,694.50
06/05	AC-1400 TREAS 310- MISC PAY		384.00
06/05	DEPOSIT		1,551.69
06/09	DEPOSIT		260.00
06/09	DEPOSIT		858.06
06/18	DEPOSIT		2,301.04
06/23	DEPOSIT		4,234.38
06/24	AC-RITTER COMM-RITTER PMT	34.81	
06/24	AC-RITTER COMM-RITTER PMT	39.33	
06/25	DEPOSIT		1,493.59
06/26	AC-CARROLL ELEC-CEC-CASH TRANS	15.56	
06/26	AC-CARROLL ELEC-CEC-CASH TRANS	49.74	
06/26	AC-CARROLL ELEC-CEC-CASH TRANS	183.58	
06/30	INTEREST PAYMENT		1.12
06/30	DEPOSIT		500.00
06/30	DEPOSIT		729.22

*** BALANCE BY DATE ***

DATE	BALANCE	DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
05/31	30,449.28	06/03	26,294.25	06/05	28,229.94	06/06	25,535.12
06/09	26,578.18	06/16	25,471.68	06/18	27,772.72	06/19	27,597.72
06/20	26,231.42	06/23	29,643.80	06/24	29,569.66	06/25	30,938.25
06/26	29,514.37	06/30	30,744.71				

PAYER FEDERAL ID NUMBER..... 71-0130170
INTEREST PAID YEAR TO DATE..... 7.00

MORTGAGE INTEREST RATES CONTINUE TO BE LOW. CALL YOUR
LOCAL BRANCH TODAY AND LET OUR MORTGAGE PROFESSIONALS
HELP YOU GET THE HOME YOU WANT. EQUAL HOUSING LENDER.

NOTE: See Reverse Side For Important Information

Scribe:	Odie J. Watts	
Date:	June 9, 2014	Time: 5:32 PM – 6:25 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent.	Phone
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
*	Ferguson, Ron – BOARD MEMBER	446-2910
#	Lee, Koby – BOARD MEMBER	870-688-7541
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Shechtman, Barry – BOARD MEMBER	446-6630
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

Key	Board Meeting Attendees:
	No Guests or MSWA members attended the meeting.

Minutes and Business Discussions:

Agenda	
1. Call to Order	Meeting was called to order at 5:32 by Calvin Voshell – President.
2. Meeting Minutes	The Meeting minutes from the May 12, 2014 were reviewed and approved. Motion to approve the minutes was made by Ron Ferguson with 2 nd by Ben Szabrowicz with no abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon presented the financial and director's reports: - No significant issues. - The water loss rate was recorded at 34.8%. - The bill for the ESI engineering study has been paid. - Paid the MSWA Property Insurance Premium. Motion to approve the financial and director's reports – Ben Szabrowicz, 2nd by Ron Ferguson with no Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the Water Operators Report: - Changed J.R. East meter and reinstalled Tim Knapps meter. - Changed Jerry Patton's meter due to no usage registering. - Began work on the Steel Creek pressure reducing stations. - Developed a contingency plan for reconnecting MSWA distribution piping to well #1 in the event water service is interrupted from the OMRPWA. The most significant requirement is the need to have the chlorinator ejection system refurbished. The Board unanimously agreed to have this work accomplished as soon as possible. - The inventory tracking spreadsheet is not working. Odie Watts will correct the problem and the inventory will be presented at the next meeting. Motion to approve the Water Operator's report – by Ben Szabrowicz, 2nd by Ron Ferguson with no Abstentions.
5. Old Business	Action Item 57: Opened and revised on 3/12/10 for Ivan Reynolds to purchase and install approximately 50, one inch meters to tighten up leak detection within the system. This action item was first opened on 7/9/10 but has been revised and remains open. As of January 13, 2014 there are approximately 17 more observation

Agenda

meters to install. Until completed this action item will remain in **IN WORK** Status. Installed another meter leaving approximately 16 more to install. No change in status as of March 10, 2014. As of April 14 plans are to install three more meters in the Low Gap area where leaks are suspected. As of 5/12/14 there are 11 more observation meters to be installed. No meters were installed and no status change recorded for this reporting period.

- Action Item 61: Item assigned to Ivan Reynolds to work through the older system meters and replace those that do not appear to be recording correctly. As of January 13, 2014 there are approximately 11 more older meters to replace. Until this action item is completed it will remain in **IN WORK** status. No change in status as of 2/10/14. No change in status as of 3/10/14. As of April 14 there are nine more meters which are planned to be replaced. As of 5/12/14 older meters are being replaced and there may soon be a need to purchase more. No change in status as of June 9, 2014.
- Action Item 72: Item assigned to Ivan Reynolds to contact ESI Engineering to determine when and where the master meter will be set to monitor water usage from the OMPWA supply source. The master meter is currently housed in the facility near the Harvey Gash residence. The OMPWA is awaiting funding to build a permanent structure for the master meter which will be relocated once that facility is built. No estimate as to when the new facility will be funded or constructed. Item was not discussed at the 10/14/13 meeting. No change in status as of 11/11/13. As of 12/16/13 according to Mr. Ed Manor who attended the 12/16/13 meeting, the Master Meter is set to be installed just as soon as the installation can be funded and the weather permits. The Action Item will be placed on **HOLD** status. No change in status as of January 13, 2014. No change in status as of 2/10/14. No change in status as of 3/10/14. No change in status as of 4/14/14. No change in status as of 5/12/14. No change in status as of June 9, 2014.
- Action Item 79: Item assigned to Ivan Reynolds to contact Hillard Kilgore to determine if he would consider giving an easement to the MSHA to lay a water line through his proper so the line can be used to tap into a larger supply line which would resolve the problems being encountered by Mr. Patton. This action item is **PENDING**. No change in status as of 11/11/13. No change in status as of 12/16/13. No change in status as of 1/13/14. No change in status as of 2/10/14. No change in status as of 3/10/14. No change in status as of 4/14/14. No change in status as of 5/12/14. No change in status as of June 9, 2014.
- Action Item 82: Item assigned to Karen Edgmon and Barry Shectman to contact the Campbell Insurance Agency agreeing to renew the current liability insurance policy in September, 2014 with an increase in liability limits from \$500,000 to \$1,000,000. Item also includes inquiring about documents needed to support the increased limits. As of 5/12/14 see New Business for more updates. As of June 9, 2014 all the necessary paperwork has been submitted to Campbell Insurance for their approval. The liability limits will increase at the expiration of the current policy in September, 2014.
- Action Item 83: Item assigned to Ivan Reynolds to contact ESI engineering to provide cost of replacing 3" line feeding the Shiloh area with a 6" line. As of 5/12/14 the study has been completed and the project cost is estimated to be in excess of \$124,000. As of 5/14/14 the Board has yet to take any action but the Action Item is considered **CLOSED**.
- Action Item 84: Item is assigned to Ivan Reynolds to present the Board with an updated inventory list of all the parts and supplies he maintains to support the system. As of 5/12/14 Ivan presented to updated inventory to Karen Edgmon for her files. As of 5/12/14 the item is considered **CLOSED**. At the June 9, 2014 meeting it was learned the Inventory spreadsheets were not working correctly. Odie Watts has been assigned to fix the problem.
- Action Item 85: Item is assigned to Karen Edgmon to contact Don Labonte,

Agenda	
	President of the the Mt. Sherman VFD about their excessive water bill which remains unpaid. As of 5/12/14 there has been no communication from the VFD even though they have been sent notices about their unpaid balance. As of June 9, 2014 the past due water bill has been paid and the action item is CLOSED.
6. New Business	- The Board discussed and approved a motion to proceed with an engineering study to replace the 3" line feeding the Shiloh area. Ivan Reynolds was assigned the responsibility to contact ESI engineering out of Springdale to proceed with the study so more detailed information can be obtained as to contractual requirements, detailed costs for the project, and the possibility for receiving grants or matching fund to finance the project. Until the study is complete no work will actually be performed. The study is estimated to cost \$24,000 (ACTION ITEM). - The election of Board Members is held at the June meetings each year. For this election cycle Calvin Voshell was re-elected President, Betty Stivers was re-elected as Vice-President, and Odie Watts was re-elected as Secretary/Treasurer. - The inventory spreadsheet is not working properly for either Karen Edgmon nor Ivan Reynolds. Odie Watts will repair the problem so the inventory status can be reported at the July 14, 2014 meeting (ACTION ITEM).
7. Adjournment	Meeting adjourned at 6:25 P.M.
8. Next Meetings	NOTE MEETING START TIME: The next regularly scheduled meeting will be on July 14, 2014 at 5:30 at Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI57	7/19/10	Install 25, one inch meters to tighten up leak detection within the system. Make progress reports to Board on monthly basis.	Ivan Reynolds	ASAP	IN WORK
AI61	8/13/12	Work through the system to replace older meters that may not be recording properly.	Ivan Reynolds	ASAP	IN WORK
AI72	8/12/13	Coordinate with ESI Engineering regarding the location and installation dates for the master meter which will be used to measure incoming water from the OMRPWA.	Ivan Reynolds	ASAP	PENDING
AI79	10/14/13	Talk to Hillard Kilgore to determine the possibility of pursuing an easement to the Patton water problems can be resolved.	Ivan Reynolds	10/14/13	PENDING
AI82	3/10/14	Notify Campbell Insurance to determine if they can meet the proposal made by Nation Insurance to increase our liability Insurance from \$500,000 to \$1 million. See the New Business Section for more information.	Barry Shechtman and Karen Edgmon	4/8/14	CLOSED
AI85	5/12/14	Contact the President of the Mt. Sherman VFD about their large water bill and determine their payment plan.	Karen Edgmon	6/12/14	CLOSED
AI86	6/9/14	Contact ESI Engineering concerning the initiation of an Engineering Study for the project to replace the 3" water line feeding the Shiloh area.	Ivan Reynolds	7/14/14	OPEN

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI87	6/9/14	Repair the Inventory spread sheet for both Karen Edgmon and Ivan Reynolds.	Odie Watts	7/14/14	OPEN

800-227-5128

Printed Saturday, July 5, 2014 @ 21:53

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	2,392,800	100.0%
Water Sold to Customers	1,210,970	50.6%
Utility Use (fire, flushing)	0	0.0%
Water Lost	1,181,830	49.4%
Average Use Per Account	4,037	
Accounts Using Water	300	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	10,509.86	0.00	0.00	98.40	645.00	0.00	795.79
Count	329	0	0	328	258	0	325
Average	31.94	0.00	0.00	0.30	2.50	0.00	2.45

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on June 2014 Bills	12,968.25	330
Credit Balances	-1,969.19	23
Debit Balances	14,937.44	307
Payments	-12,862.48	299
Adjustments	-49.00	3
Balance after Payments and Adj	56.77	36
Current	-781.97	21
30 to 60 Days Old	304.52	5
60 to 90 Days Old	124.50	6
Over 90 Days Old	409.72	4
Penalty Charges	299.33	47
Charges for Services	12,049.05	329
Balance Due	12,405.15	

Mt Sherman Water Association Board Meeting July 14, 2014

Water Operators Report, by Ivan Reynolds

ESI is meeting with me on the 25th to discuss map progress.

They asked Mark Bennett, the Grant man for help and he indicated Not likely. However the contract will be the same as used before, Leaving open the possibility for some financial assistance. They Will need our financial condition upon request. They need a board letter stressing need for help noting a growth spurt has and is taking Place.

Part of our water loss has been due to OMPWA tank running over Intermittently, I discovered , likely thru barometric pressure changes.

I asked Matt Mosely for monetary consideration due to the fact that half our loss somewhat over the minimum was out of their tank.

The 19th for June our Master meter was installed on the Lonnie Spencer Property. It is our cost to install a gate with lock to access The meter vault.

Meters changed include, Rita Villines, Fred Miller, and Tim Tolles.

A new meter installation for Lydia Cassilly is on the old Leeser Dairy Property next to Don Nelms meter.

Checked on low flow complaint from Van Laar, found an obstruction On her side and no leak.